



Realize. It starts with you.

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Research Administration: The Finance Side

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"This is so exciting!
I've never visited accounting before."

Who are we ??

- We are part of the Financial Services team
- We support the Research Office and researchers
- We are designated professional accountants
- We are friendly

What do we do ?? Why ??

- Post-award administration
- Compliance with grantor conditions
- Compliance with UofR internal controls and processes
- Transaction audit support
- Manage the flow of research \$\$ to your FOAPAL
- Systems

Some numbers

(because we are accountants)

- 1849 = # of active FOAPALs
- 541 = # of individuals actively managing funds
- 367 = # of external grantors
- 167 = # of internal entities that provide funding
- \$18.04M = Annual research revenue \$\$ (3 year average)

Roles and Responsibilities

- Researcher (Fund Manager)
 - Authorize eligible expenses
 - Appropriate use of funds
 - Compliance with all relevant policies (UofR, Tri-Agency, other)
 - Review your FOAPALS (OPS-010-005)

Roles and Responsibilities

- Faculties and administrative support
 - The first line of support and transaction processing
- Accounts payable and Supply Management
 - Secondary review for eligibility and compliance
 - Ensure compliance with UofR policy and procedure
 - Issue payments from UofR (Accounts Payable)
 - Comply with procurement policies (Supply Management)

Roles and Responsibilities

- Research Financial Analysts
 - Financial reporting to grantors and researchers
 - Flow funding to your FOAPALs
 - Monitor FOAPALs for specific conditions
 - Support Tri-Agency compliance
 - Support Accounts Payable and Supply Management
 - Support compliance with UofR policies and processes

What can we do for you ??

- Financial reporting for grantors
- Assist on administrative tasks
- FAST assistance
- Pre-award input
- Help you focus more on research, less on administration

What can we do for you ??

- Liase with grantors in an audit situations
- Creative solutions
- Just ask !!!

What can you do for us ??

- Review your FOAPALs regularly (OPS-010-005)
- Be familiar with UofR and Tri-Agency policies
- Read your award letter for conditions and requirements
- Documentation of what expenses are and their relationship to your funded research
- Involve us early – there may be more options than you think

What can you do for us ??

- Contact the Research Office
- Ask for help

Resources

- **Financial Services**
<http://www.uregina.ca/fs/employees/index.html>
- **Research Office** <http://www.uregina.ca/research/for-faculty-staff/index.html>
- **VP (Administration)** New policy webpage
<http://www.uregina.ca/policy/> Former policy webpage
<http://www.uregina.ca/presoff/vpadmin/policymanual/>

Resources

- **Tri-Agency Financial Administration Guide** http://www.nserc-crsng.gc.ca/Professors-Professeurs/FinancialAdminGuide-GuideAdminFinancier/index_eng.asp
- **CIHR Funding Policies** <http://www.cihr-irsc.gc.ca/e/204.html>
- **Canada Foundation for Innovation**
<http://www.innovation.ca/en>
- **Mitacs** <http://www.mitacs.ca/en>

